

NEW - RecXpress Online Registration

It's now easier than ever to register for activities offered by the Walters Cultural Arts Center and Hillsboro Parks and Recreation.

You can now register online at: www.ci.hillsboro.or.us/ParksRec/.

With our RecXpress online registration program, you will be able to view your account, browse our wide array of programs and classes, and register 24 hours a day, 7 days a week. The new online registration program is:

Up-to-date. Review all activities, including updates and new classes.

Convenient. Register from the convenience of home or office, 24 hours a day, 7 days a week.

Quick. Avoid lines at facilities and the busy phone registration line.

Private. Access your secure account details, family schedule and receipts while making safe online payments with Visa or MasterCard.

What do I need to do?

Contact us by phone at (503) 681-5397 or come into any of our facilities during business hours to obtain your "Account I.D." and "PIN". You will need this information to register online.

Visit us on the web and register for classes now!

Registration

Telephone registration for Summer and Fall classes is now being taken weekdays from 8:30 a.m. - 4:30 p.m. Payment method is by Visa or MasterCard. Have all registration information ready when you call. Register for your immediate family ONLY. One family per phone call. To register, please call (503) 681-5397.

Walk-in registration is available during regular Center hours. Mail-in registration must be received at least seven working days prior to the first day of class. Additional registration forms are available at Hillsboro Parks and Recreation offices or on the web at www.ci.hillsboro.or.us/wcac. Mail registration forms to 527 East Main Street, Hillsboro, OR 97123. Please do not send cash in the mail. Make checks payable to: City of Hillsboro. Please confirm mail-in registration by phone prior to the start of the class, as you will only be notified by phone if a class is full or canceled.

Fees/Cancellation/Refund Policy

Fees for programs must be paid at the time of registration. Cash, check and Visa/MasterCard are accepted. **Resident is defined as any individual living within the city limits of Hillsboro. Senior fees are for adults 62 years and older. All classes have a minimum enrollment and may be canceled if the minimum enrollment is not met.** Full refunds or credits will be given when a class is canceled or postponed. When a class refund is requested by the participant, the refund will be prorated from the date of the request and a service charge of \$5.00 will apply. Please allow up to 4 weeks to receive the refund.

Inclement Weather

Call the Cultural Arts Center at (503) 615-3485 for program/activity cancellations due to weather.

Photos of Participants

On occasion, Arts Center staff may take photos of participants in our programs, classes and events. Please be aware that these photos are for Arts Center use only and may be used in promotional materials.

Students agree, that in consideration of the services rendered and to be rendered by the Parks and Recreation Department, the organizers, sponsors and the supervisors, that they assume all risks and hazards for themselves and their children incidental to the conduct of this activity including but not limited to the risk of physical injury attendant therewith. Students release, absolve, indemnify and hold harmless the Parks and Recreation Department, the organizers, sponsors and supervisors, any and all of them. In the event of personal injury, students waive all claims to damage against the above mentioned parties. Students understand that there is no insurance coverage provided for this activity and further understand that the acquisition of insurance is their personal responsibility.

**The Arts Center supports participation by persons with disabilities in recreation programs and services.
To ensure your needs are met, please contact the Arts Center office at (503) 615-3485.**