



Call for Submissions for the Hillsboro Public Art Collection

The City of Hillsboro is seeking submissions of two-dimensional works of art to become part of Hillsboro's Public Art Collection. Limited edition archival reproductions of the original will then be presented as gifts to dignitaries visiting Hillsboro and during the Mayor's travels throughout the world. Designating artwork as an official gift emphasizes Hillsboro's pride in its creative community.

The artwork will be the first of a new collection to implement Hillsboro's 2020 Vision and Action Plan and Public Art Master Plan. The artwork should represent the character and spirit of Hillsboro.

SELECTION CRITERIA

Existing two-dimensional artwork will be selected by a Selection Panel. The artwork should represent the characteristic landscape, city views or landmarks of Hillsboro. The purchase price cannot exceed \$500.

Note: Two-dimensional work can be reviewed either framed or unframed. The Selection Panel reserves the right to request that a work be purchased unframed if the frame submitted does not meet the standards appropriate for a public collection.

The artwork will be selected on the basis of:

- Artistic excellence;
- Appropriateness for a public setting;

ELIGIBILITY

- Professional artists—a professional artist is defined as someone who is actively making and showing artwork.
- Hillsboro artists are strongly encouraged to submit work
- Student work is not eligible.

SELECTION PROCESS

1. Submission Deadline – 8:00 pm, Tuesday, January 31, 2012

2. Submission Review – February 2012

The Selection Panel will review digital image submissions and select finalists. Finalists will be asked to deliver or send actual work being considered for purchase for review and final selection.

3. Announce Final Selection – Late February 2012

The Selection Panel will make a final purchase based on viewing the actual artwork. The artist whose work is purchased must complete a Purchase and Reproduction Agreement and a Conservation Record Form.

INCLUDE EACH OF THE FOLLOWING:

- Up to six (6) digital images of existing works of art available for purchase. Send no more than six JPEG images total, this includes detail shots. All images for both e-mail and in-person/regular mail submissions must be in JPEG format (.jpg), and sized to 1024 pixels (14.222 inches) on the longest side. The image file should be named as follows: artist's last name, first initial, underscore, number corresponding to the number on the image list (example: smithp_1.jpg).
- For e-mail submissions (our preferred method of receipt) attach jpeg files to the message. Do not embed them in the text. Put "Public Art Collection" in the subject line. E-mails that exceed 5MB will automatically bounce. You may need to resize your images or send your images in separate batches to avoid going over this limit. To ensure that all e-mails are received, include the total number of e-mails in a message.
- For in-person/regular mail submissions, save JPEG files on a CD labeled – Public Art Collection 2012 and write the artist's name clearly on the CD.
- Image list – A list of each image submitted which includes the title, media, dimensions in inches, the year the piece was made, and the purchase price (please indicate whether price includes frame).
- A current résumé or bio.

If e-mailing your application (preferred method of receipt): Attach your JPEGs to the e-mail. Attach image list and résumé as PDF or Word documents. The total size of all attachments for one e-mail message **cannot exceed 5MB**. If necessary, you may send more than one e-mail. Once your application has been received in full, you will receive a confirmation e-mail. Send e-mail submissions to **valerieo@ci.hillsboro.or.us**

If hand delivering or sending via regular mail: Save JPEG files to a CD disk as described above. Then print out and include image list and résumé. Send via regular mail or hand deliver submissions to the address listed below. Ensure your mailed proposals are delivered **by the deadline date**. This is not a postmark deadline. If you would like your materials returned, include a correctly sized, self-addressed stamped envelope.

For Questions, Contact:

Valerie Otani
Hillsboro Public Art Program
503 615-3489
valerieo@ci.hillsboro.or.us

Mail or hand delivery to:

Public Art Program
Walters Cultural Art Center
527 East Main Street
Hillsboro, OR 97123-4236
Monday - Thursday 9 a.m. - 9 p.m.
Friday 9 a.m. - 6 p.m.
Saturday 10 a.m. - 4 p.m.
Closed January 2 & 16, 2012