



HILLSBORO CITY COUNCIL PRELIMINARY AGENDA

Tuesday, March 1, 2011

6 PM

Hillsboro Civic Center Conference Room C113B&C

Work Session

150 E. Main Street

7 PM

Hillsboro Civic Center Auditorium

Regular Session

150 E. Main Street



Mayor Jerry W. Willey

Council President Aron Carleson

Councilor Nenice Andrews

Councilor Mike Castillo

Councilor Olga Acuña

Councilor Steve Callaway

Councilor Darell Lumaco

MISSION STATEMENT

The City of Hillsboro is dedicated to providing visionary leadership, delivering responsive municipal services, and fostering collaborative partnerships that enhance Hillsboro's hometown livability.

When addressing Council, please use the witness table (center front of the room). All testimony is electronically recorded. Public participation is encouraged. If you wish to speak, please raise your hand or walk to the witness table as the Mayor calls the item, or, on any item not on the agenda, as the Mayor call for "Communications and Non-Agenda Items." If you are speaking on an item not on the regular agenda, please fill out the card on the table in the back of the room and give it to the City Recorder.

You are not required to give your address when speaking to the City Council, only your name.

Ordinances, resolutions and orders marked with an asterisk will not be read in full unless requested by a member of the City Council. Copies were distributed to the councilors, and are available on the north side of the auditorium.

SEE ATTACHED AGENDA

Posted – February 24, 2011

Sign language interpreters and bilingual interpreters are available and can be scheduled for this meeting.

To obtain these services, please call (503) 681-6100, 48 hours prior to the meeting.

Assisted Listening Devices (ALD) are available at the meeting. Please see the City Recorder.

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For online meeting materials, Mayor and City Councilor bios and more, visit www.ci.hillsboro.or.us/CityCouncil.

WORK SESSION – 6 PM – CONFERENCE ROOM C113B&C

- A. Strategic Plan Update – presented by Administration Project Manager Chris Hartye

REGULAR SESSION – 7 PM – AUDITORIUM

PLEDGE OF ALLEGIANCE – Mayor Jerry Willey

CALL TO ORDER - Roll Call

1. **CONSENT AGENDA:** (The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)
 - A. Consider minutes: February 15, 2011
February 15, 2011 work session
 - B. Adopt a resolution approving hiring and termination decisions of the Pro Tem City Manager consistent with Section 33 of the Hillsboro Charter. **Resolution No. ____ is available.**
 - C. Approve an intergovernmental agreement with the Oregon Department of State Police, acting on behalf of its Office of the State Fire Marshal, to facilitate the delivery of wildland and wildland-urban interface firefighter training and safety courses, and authorize the Mayor and City Recorder to execute the documents.
 - D. Approve an intergovernmental agreement with Washington County to coordinate efforts to meet the goals of the State Health Service's West Nile Virus response plan, and authorize the Mayor and City Recorder to execute the documents.
 - E. Approve an intergovernmental agreement with Washington County for analysis and conceptual design associated with the Cornell Road Safety Corridor (Main Street to 28th Avenue), and authorize the Mayor and City Recorder to execute the documents. (Transportation Committee recommendation)
 - F. Approve a Bargain and Sale Agreement with The Standard for the acquisition of a tract of land at NW 185th Avenue and NW Evergreen Parkway needed for a southbound right turn lane improvement; and approve a Development Agreement with Kaiser Permanente establishing roles and responsibilities associated with the right turn lane improvements, and authorize the Mayor and City Recorder to execute the documents. (subject to City Attorney review) (Transportation Committee recommendation)

- G. Endorsement of liquor license annual renewals: *(These renewal requests have been reviewed by the Police Department and no objections have been filed.)*

Full On-Premises Sales – *Allows the sale and service of distilled spirits, malt beverages and wine for consumption on the licensed premises.*

Limited On-Premises Sales - *Allows the sale of malt beverages, wine and cider for consumption on the licensed premises, and the sale of kegs of malt beverages for off premises consumption.*

Off-Premises Sales – *Allows the sale of malt beverages, wine, and cider in factory sealed containers for consumption off the licensed premises and allows sample tastings of malt beverages, wine, and cider.*

Brewery Public House – *Allows the manufacture, storage, sale, and exportation of malt beverages. Retail sales may be for on- or off-premises consumption. Also allows sales of wine and cider containing no more than 21% alcohol.*

1. Old Spaghetti Factory, 18925 NW Tanasbourne Dr – Full on-premises sales
2. Buffalo Wild Wings, 2219 NW Allie Ave – Full on-premises sales
3. Dancing Dragon Restaurant, 1940 NE Cornell Rd – Full on-premises sales
4. Qdoba Mexican Grill, 2288 NW Allie Ave #850 – Full on-premises sales
5. Old Chicago, 17960 NW Evergreen Pkwy – Full on-premises sales
6. C-Mart, 1068 SE Baseline Rd – Off-premises sales
7. New Dragon Fountain Restaurant, 897 SW Oak St – Full on-premises sales
8. Red Robin Burgers, 2660 NW 188th St – Full on-premises sales
9. Red Robin Burgers, 2405 SE TV Hwy – Full on-premises sales
10. Godfather's Pizza, 7440 SW Baseline Rd – Limited on-premises sales
11. Four Seasons Bowling Center, 322 SE Washington St – Full on-premises sales, off-premises sales
12. Dotty's, 2055 SE TV Hwy – Full on-premises sales
13. Dotty's 1325 NW 185th Ave – Full on-premises sales
14. Dotty's, 1001 SE TV Hwy A25 – Full on-premises sales
15. Dotty's, 1300 SW Oak #G – Full on-premises sales
16. Vertigo Brewing, 21420 NW Nicholas Ct #D-7 – Brewery public house
17. Hillsboro Grocery Outlet, 354 S First Ave – Off-premises sales
18. Chevron, 2281 NW 185th Ave – Off-premises sales
19. Space Age Fuel, 18544 NW Eider Ct – Off-premises sales

2. PRESENTATIONS AND APPOINTMENTS:

- A. Hillsboro School District presentation of songs from the musical "The Adventures of Lewis and Clark" by Brookwood Elementary School fourth graders, directed by teacher Blake Allen.
- B. Presentation of the Washington County Recycle at Work award by Recycle at Work Program Educator Thomas Egleston for the Parks Maintenance and Senior Community Center facilities for excellence in waste prevention, recycling and environmental purchasing efforts.

3. PUBLIC HEARINGS:

- A. Public hearing on the following items related to the transportation utility fee (TUF): (The ordinance will be considered as Item 5A.)
1. Adjusting the current TUF rate structure, effective May 1, 2011, as required by Hillsboro Municipal Code Section 3.40.070(F), to reallocate the TUF costs for developed property classes to ensure that they are fairly proportioned (This action is revenue neutral.); and
 2. Establishing a minimum charge for nonresidential customers, effective May 1, 2011, equal to the lowest residential unit rate, currently \$2.83 (This action will generate approximately \$5,500 in additional TUF revenue.); and
 3. Increasing the revenue collected by the TUF by four percent, effective in April 2012, with the proviso that starting in fiscal year 2011-12 the costs related to billing the TUF (approximately \$130,000 this year) would no longer be allocated to the Transportation Funds, and requiring other funding sources to be identified. (This action will generate approximately \$41,000 in additional revenue.)

4. UNFINISHED BUSINESS:

- A. None.

5. ORDINANCES

FIRST READING:

- A. Consider adopting an ordinance amending section 3.32.070 of the Hillsboro Municipal Code by establishing a minimum monthly transportation utility fee charge for nonresidential developed properties. **Ordinance No. * ____ is available.**

SECOND READING:

- B. ZOA 1-10: Animal Services Facilities: Consider adopting an ordinance amending multiple sections of Zoning Ordinance No. 1945, regarding animal services facilities. (The first ordinance reading was approved on February 15, 2011.) **Ordinance No. *5960 is available.**

6. NEW BUSINESS:

- A. Consider adopting a resolution authorizing City Council members to officially sanction trade promotion or fact-finding missions or trips; officially designate negotiations or economic development activity; and approve payment of expenses. **Resolution No. * ____ is available.**
- B. Consider approving the hiring standards, procedures, criteria and policy directives for the city manager recruitment process. (This item was discussed in work session on February 15, 2011.)

- C. Consider endorsement of liquor license application: *(This request has been reviewed by the Police Department and no objections have been filed.)*

Distillery – *Allows the import, manufacture, distilling, rectifying, blending, denaturing and storage of spirits with an alcoholic content greater than 17% by weight; only allows sale of such alcohol in Oregon to the Oregon Liquor Control Commission unless licensee has been appointed as a retail sales agent. (The transport of such alcohol for sale out of state is allowed. Tastings of brandy or pot distilled liquor by visitors on the licensed premises is allowed.)*

1. Cornelius Pass Roadhouse, 4045 NW Cornelius Pass Rd – Original Application – Distillery

7. **COMMUNICATION AND NON-AGENDA ITEMS:** (Persons wishing to speak on matters not on the agenda may be recognized at this time. *Please fill out the card on the table in the back of the room and give it to the City Recorder.* You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to three minutes, with a maximum total of 15 minutes for this agenda item. More time, if needed, may be provided upon completion of the regular agenda.)

8. **CITY MANAGER REPORT**

9. **ADVICE/INFORMATION ITEMS:**

- A. Receive written staff update on the creation of unincorporated “islands” through City annexations.

10. **WORK SESSION ITEM (Item A will be discussed in work session preceding regular session in Conference Room C113B&C at 6 PM):**

- A. Strategic Plan Update – presented by Administration Project Manager Chris Hartye