



# Manufactured Dwelling Permit Application

## City of Hillsboro

150 E Main, 4th Floor, Hillsboro, OR 97123  
Phone: (503) 681-6144, Inspections: (503) 681-6244  
Fax: (503) 681-6469  
Internet address: [www.ci.hillsboro.or.us](http://www.ci.hillsboro.or.us)

OFFICE USE ONLY		
Date received:		Permit no.:
Project/appl. no.:		Expire date:
Date issued:	By:	Receipt no.:
Case file no.:		Payment type:
Health dept.:		DEQ:

### TYPE OF PERMIT

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Owner installed | <input type="checkbox"/> Contractor installed | <input type="checkbox"/> Repair  |
| <input type="checkbox"/> New             | <input type="checkbox"/> Addition/alteration  | <input type="checkbox"/> Replacement: Same location <input type="checkbox"/> Yes <input type="checkbox"/> No |

### JOB SITE INFORMATION

Job address:		Space no.:	
Manufactured dwelling park:		Address:	
City:	State:	ZIP:	
Tax map/tax lot no./account no.:	Lot	Block:	Subdivision:
Base flood elevation:	Elevation certificate:		
Description of work on premises: _____			

### OWNER MANUFACTURED HOME INFORMATION

Name:			Concrete stringers/slab under home: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address:			<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Triple	
City:	State:	ZIP:	Valuation \$ _____ Square feet _____	
Phone:	Fax:	E-mail:	(dwelling and set up only, does not include other permits)	
Owner representative:				
Phone:	Fax:	E-mail:		

### SET-UP/INSTALLATION CONTRACTOR ADDITIONAL PERMITS (if required)

Name:			<input type="checkbox"/> Mechanical	Permit no.:
Address:			<input type="checkbox"/> Plumbing	Permit no.:
City:	State:	ZIP:	<input type="checkbox"/> Electrical	Permit no.:
Phone:	Fax:	E-mail:	<input type="checkbox"/> Foundation	Permit no.:
CCB license no.:	City/Metro license no.:		<input type="checkbox"/> Garage	Permit no.:
MDI license no.:			<input type="checkbox"/> Carport	Permit no.:
Name:			<input type="checkbox"/> Cabana	Permit no.:
Address:			<input type="checkbox"/> Ramada	Permit no.:
City:	State:	ZIP:	<input type="checkbox"/> Awning	Permit no.:
Contact person:	Phone:		<input type="checkbox"/> Alterations	Permit no.:
CCB license no.:	City/Metro license no.:		<input type="checkbox"/> Other	Permit no.:
Skirting license no.:	MDI/LSI license no.:			

### SKIRTING CONTRACTOR APPLICANT

Name:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	E-mail:

Notice: Manufactured dwelling installers must have an Oregon MDI and Construction Contractors Board license under provisions of ORS 701 and may be required to be licensed in the jurisdiction where work is being performed, or the applicant is exempt from licensing for the following reason:

I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Notice: This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

Set up fee .....	\$ _____
State surcharge .....	\$ _____
State fee .....	\$ _____
TOTAL .....	\$ _____